SEARCH Kick-off Meeting
Breakout Group Worksheet: Tuesday afternoon breakout group session

**Before you do anything, identify a rapporteur for your group

1. **For the first year (let's assume calendar year 2015) list the activities that are needed to accomplish the science goal on which your breakout group is focusing.**
   [We will provide print-outs of the examples of activities that were included in the original proposal, which we also included in the 5-page 'new framework' summary we circulated]
   Think particularly of activities that are important and urgent, could be considered "low hanging fruit", that link together arctic system components, and are relevant to knowledge exchange. If appropriate, consider activities that would explore "key variables".

2. *For the list above, who or what is needed to accomplish the activities?*
   Examples might be:
   specific expertise needed in the Action Team; linkages to other Action Teams, help from the SEARCH SSC or the future SEARCH Executive Director; communication and/or collaboration with specific programs, agencies or agency representatives; additional input from a stakeholder group or information users, or the broader research community. If specific funding resources would be needed, include that.
   Note that each Action Team is expected to have about 8 members and will already have some travel funding, workshop/meeting funding, and salary time for a post-doc.

3. **Are there any important considerations in the timing of the activities?** For example, is one activity in your list dependent on the completion of another, or is there a key external event that will impact the timing of activities?

4. **Take the above information for #1-3 and develop a table like below.** The group can do this on a flip chart, in MS Word, or PPT (ARCUS staff can provide you with a Word file or PPT template). Be ready to present your table in plenary.

Activity (#1 above)	**Who's involved and/or what's needed?** (#2 above)	**Timeframe for activity** (#3 above)	**Other notes, issues, concerns on activity**